



**DISCRETIONARY GRANT –
STRATEGIC PROJECTS FUNDING WINDOW
2023/24**

NON-PIVOTAL GRANTS

A Non-Pivotal Discretionary Grant is for initiatives that advance the goals and objectives of the Sector Skills Plan (SSP), objectives of the NSDP and interventions as laid down in the SETA Grant Regulations that are not necessarily unit standard based training.

DRONE PILOT / RPAS TRAINING

SAPS members – 100 Learner Pilots

Other employees within the sector – 100 Learner Pilots

There has been an increase in the use of drones (Remotely Piloted Aircraft Systems – RPAS) in conducting security surveillance by the security and policing sub-sectors and other emergency / first responders which enables monitoring of situations and activating responses in real-time. This is common with private security companies and the police that provide security and policing services to remote, vast and hard to patrol sites such as mines, construction sites, game farms, active crime scenes etc. The Safety and Security Sector Education and Training Authority (**SASSETA**) plays a pivotal role to create access to short programmes required for the growth and development of this sector.

SASSETA seeks to appoint at least two (2) **Approved Training Organisations (ATO)** by the South African Civil Aviation Authority to submit proposals for the training of up to **200 employed persons** (100 for SAPS members and 100 for other employed persons within the safety and security sector) in **Remotely Piloted Aircraft Systems (RPAS)** for the benefit of various sector employers.

The proposals must include the following services:

- Pre-screening and Selection of up to 200 learner pilots employed in the security, law enforcement agencies and policing sub-sectors to ensure that the proposed learners meet the requirements for Beyond Visual Line of Sight (BVLOS) and RPAS training. Replacement learners may need to be pre-screened in the event that some are found not to meet the requirements. This will be capped at a maximum of 30% of nominated learners, cost to be clearly articulated on the pricing schedule.
- Preparation, training and assessment of up to 200 employed learners on **Remotely Piloted Aircraft Systems (RPAS) (drones)**.
- Booking, payment of fees and facilitation of all assessments required in order to access or be eligible for the training including but not limited to eye tests, medical assessments, Radiotelephony Examination per person (cost of re-assessment to be borne by the applicant / employer) etc for up to 200 learner pilots.
- Provision of practical training of up to 200 learner pilots for a Remote Pilot License (RPL) and BVLOS.
- Booking, payment of fees and facilitation of all assessments to obtain up to 200 Remote Pilot Licenses (RPL) and Beyond Visual Line of Sight (BVLOS).

- Provision of Remote Pilot Licenses (RPL), including temporary licenses where applicable.
- Plan and implement a formal project launch for up to 120 stakeholders, costs of which shall be borne by SASSETA
- Plan and implement a formal certification event for up to 120 participants, costs of which shall be borne by SASSETA

EXCLUSIONS

SASSETA does not require the following, as such they should not be included in the proposal and quotation:

- Non-SACAA accredited programmes
- Purchase of drones and other equipment
- Research Programmes
- Unemployed persons
- Persons not employed in the private security or policing sub-sectors
- Renewal of Licenses and other costs post the issuing of the initial license.

BENEFICIARY (LEARNER) RECRUITMENT CRITERIA

- SASSETA shall furnish nominated Learner Pilots to be considered for the programme
- The bidder to pre-screen the nominated Learner Pilots to ensure that they meet the minimum entry requirements of the Remotely Piloted Aircraft Systems (RPAS) training.
- The learners should also meet the legal entry requirements of the RPAS program.

COMPULSORY APPLICATION REQUIREMENTS

The below required documents must be attached to the application, failure which will result in automatic disqualification.

1. Detailed Project Proposal including the following:
 - a. Proposed project methodology,
 - b. Prescreening and selection strategy,
 - c. Risks identified and how these will be mitigated by the applicant,
 - d. Project Team
 - e. Costing as per the provided Pricing Schedule.
2. Detailed Implementation Plan (assuming project start of 01 April 2024 and completion by 31 July 2025), clearly indicating capacity to deliver the project within this timeframe.
3. At least two (2) reference letters indicating that the applicant has successfully trained sufficient number of learners for BVLOS and RPAS of similar scope.
4. Proof of valid accreditation by SACAA as an Accredited Training Organization (ATO).
5. The ATO to provide a valid Training Operations Specifications authorized by SACAA.
6. Company registrations documents (CIPC).



7. Where applicants are applying as a partnership, a duly signed Joint Venture agreement clearly defining the roles of each party must be attached to the application.

ADDITIONAL REQUIREMENTS

The following documents need not be attached to the application, however, should be readily available during due diligence visit and failure to produce them during the visit will lead to automatic disqualification, so applicants are advised to have them ready by the closing date of this advert:

1. A copy of a valid Tax clearance certificate / certificate of good standing issued / exemption letter issued by SARS with a valid One-Time PIN.
2. BBEE Certificates/Sworn Affidavits, certification stamp not older than 6 months from the date they were certified. The affidavit(s) must be duly commissioned and be in the prescribed format.
3. Delegation of authority / resolution for person applying on behalf of the applicant indicating that they are duly authorized to act on behalf of the applicant.
4. Company registrations documents (CIPC) for the applicant printed within the last 3 months, indicating that the applicant status is "In Business".

IMPORTANT NOTES:

1. The funding window will be open to receive applications from the **04th March 2024** and will close at 23:59:59 (midnight) on the **24th of March 2024**. Incomplete (material information not provided) applications will be summarily disqualified without recourse.
2. Only online applications will be considered - no hand-delivery, postal or couriers of applications. Applications must be submitted via the link below.
3. Applicants must upload all compulsory supporting documents required above on the application link as directed. Applications missing one or more of the compulsory documents will be summarily disqualified without recourse.
4. The total weight of the attachments submitted should not exceed 20MB.
5. It is important that the proposal clearly reflects the province the applicant wishes to be considered for and submits a clear Implementation Plan of how the project will be implemented in the selected province between 01 April 2024 and 31 July 2025.
6. Applicants must use the pricing schedule included at the end of this advert. This may be copied onto the proposal.
7. A three-phase evaluation process will be used to appoint suitable service providers – compliance checking, functional evaluation, due diligence, and adjudication. Only compliant applications will be evaluated and only applications scoring at least 80 during the evaluation will be short-listed and considered for due diligence assessment.
8. Where a joint venture application is made, all the parties need to meet the statutory requirements applicable and submit all compliance documents for each of the parties.



PRICING SCHEDULE (TO BE COPIED ONTO THE PROPOSAL)

NO	ITEM DESCRIPTION	UNIT COST (A)	NO. OF UNITS (B)	TOTAL COST (INCL. OF VAT) (A x B)
1.	Pre-screening and selection of learner pilots employed in the private security sub-sector			
2.	Preparation, training and assessment of employed learners on Remotely Piloted Aircraft Systems (RPAS) (drones) and Beyond Visual Line of Sight (BVLOS).			
3.	Booking, payment of fees and facilitation of all assessments required in order to access or be eligible for the training (itemised list of all required assessments indicating the cost of each to be attached separately)			
4.	Provision of practical training of learner pilots for a Remote Pilot License (RPL)			
5.	Provision of practical training of learner pilots for Beyond Visual Line of Sight (BVLOS)			
6.	Booking, payment of fees and facilitation of all assessments to obtain Remote Pilot Licenses (RPL)			
7.	Provision of Remote Pilot Licenses (RPL), including temporary licenses where applicable.			
	SUB-TOTAL			
	Project Management / Administration Fee (up to 7.5% of the sub-total)			
	TOTAL QUOTE			

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FUNCTIONALITY EVALUATION

ELEMENT	FUNCTIONALITY EVALUATION		FUNCTIONALITY WEIGHT	TOTAL SCORE
	Rating out of	Evaluation criteria		
Suitability of the Applicant: Detailed Project Proposal attached includes the following: a. Proposed project methodology, b. Recruitment and selection strategy, c. Risks identified and how these will be mitigated by the applicant, d. Project Team e. Costing as per the provided Pricing Schedule. (35 Points)	0	No Project Proposal has been attached / Attached Project Proposal does not adequately address the key areas required / only addresses 1, 2 or 3 or 4 areas	35	
	1	A comprehensive Project Proposal has been attached and it includes all the 5 key areas		
Detailed Implementation Plan clearly indicating capacity to deliver the project between 01 April 2024 and 31 July 2025 to be attached. (35 Points)	0	No Implementation Plan has been attached to the application / Attached Implementation Plan inadequately demonstrates how the project will be implemented between April 2024 and July 2025	35	
	1	Attached Implementation Plan adequately demonstrates how the project will be implemented between April 2024 and July 2025		
At least two (2) reference letters indicating that the applicant has successfully trained sufficient number of learners for BVLOS and RPAS of similar scope.. (30 Points)	0	No or less than two (2) reference letters indicating that the applicant has successfully completed projects of similar scope and size have been attached to the application.	30	
	1	Two (2) reference letters indicating that the applicant has successfully completed projects of similar scope and size have been attached to the application.		
	2	More than two (2) reference letters indicating that the applicant has successfully completed projects of similar scope and size have been attached to the application.		
TOTAL			100	

Bidders should obtain a minimum of 70% threshold to proceed to phase 2 evaluation stage.

HOW TO APPLY

1. Applicants can submit their applications by following link, also found on our website:

<https://www.cognitofrms.com/SASSETA4/DRONEPILOTRPASTRAININGNONPIVOTALFUNDINGWINDOWAPPLICATIONFORM20232024FINANCIALYEAR>

2. All applications must reach SASSETA per link above **on or before the 24th of March 2024 at 23:59:59 pm (midnight).**

Applicants who require assistance may send an e-mail to nonpivotal@sasseta.org.za prior to the closing date and time.

BRIEFING SESSIONS DATES

Stakeholders are invited to attend a non-compulsory online Briefing Session that will be held virtually by SASSETA as per below. Prospective applicants are encouraged to attend the session as indicated below.

Date : 05 March 2024

Time : 10h00 am

The recording of the aforementioned session will be promptly made available on our website immediately following the conclusion of the session.

A handwritten signature in black ink, appearing to read "M. M. M. M. M.", is written over the word "session" in the text above.