



DISCRETIONARY GRANT APPLICATION CLOSED FUNDING WINDOW

This form is for private sector employers, public training institutions including public TVET colleges, CBO's, NGO's, Cooperatives and Trade Unions to apply for discretionary grants nationally and provincially.

Name of Applicant			
Skills Development Levy (SDL) No. (Compulsory)			
Closing Date for Submission	05 MARCH 2020 at 14h00 (midday)		
(Please tick the applicable box)		Urban	Rural
Please indicate what type of project you are applying for (Please tick)	Unemployed Learnerships		
	Employed Skills Programmes		
	Unemployed Skills Programmes		
	Internships		
	TVET Placement		

Important Notes:

- Preferred Providers must attach all relevant documents as per the requirements of the advert.
- Applying with an employer, CBO, NGO, Cooperative or Trade Union that prefers you as a training provider does not guarantee you an automatic recommendation.
- All applicants will be evaluated as per SASSETA policies.
- Preferred training providers do **not** need to complete a separate form and should jointly complete this application form with the applicant employers, CBO's, NGO's, Cooperatives or Trade Unions
- Do NOT submit any applications for programmes that have not been expressly advertised in this funding window

For SASSETA Use:	
Date Application Captured	: _____
Application Reference	: _____
Date Feedback provided	: _____

Closed Funding Window Employer Application 2019/20

Applicant Registered Name:			
Trading as:			
Skills Development Levy (SDL) Number: (Where applicable)			
Do you Contribute levies (If Yes, please specify which SETA you contribute to.)	Yes		
	No		

Closed Funding Window Employer Application 2019/20

EMPLOYER ADMINISTRATIVE DETAILS

A1 Details of the Applicant (employer, CBO, NGO, Cooperative or Trade Union)

Registered Name: _____
Trading As: _____

Postal Address: _____

Postal Code: _____

Company Registration Number _____

Skills Development Levy Number _____

Size of the Organization/Company: 0- 49 50 – 149 150+ **Mark with an X**

Percentage of Women Ownership _____

Percentage of Black Ownership _____

Contact Person

Name _____ Email _____
Telephone _____ Cell _____

Banking Details

Account Holder: _____
Bank: _____
Account Number: _____
Branch Code: _____

Closed Funding Window Employer Application 2019/20

a. UNEMPLOYED LEARNERSHIP GRANT REQUIRED

No.	Name of Learnership	SAQA Qualification ID	NQF Level	No of Grants Required	Training Cost per Learner	Stipend Per Learner for 12 Months	Total Grant Per Learner	Total Amount for this Learnership
e.g.	National Certificate: Close Protection	58696	5	10	R22 000	R42 000	R64 000	R640 000
1.								
2.								
3.								
GRAND TOTAL								

b. EMPLOYED SKILLS PROGRAMME REQUIRED

Important Notes:

1. The selected unit standards may not be from different qualifications, unless duly registered as that Skills Programme by the quality assuring SETA
2. The unit standard must be currently registered i.e. not expired. Use this link to confirm: <http://regqs.saqa.org.za/>
3. Provide proof of accreditation, assessor registration and moderator registration for EACH unit standard listed below

No.	Name of Skills Programme	Registration Code (If Applicable)	NQF Level	Unit Standards	No of Grants Required	Cost per Learner	Total Amount	
e.g.	Interpret Financial Statement & Budgeting	N/A	4	242810, 117156	10	R3 500	R35 000	
1.								
2.								
3.								
GRAND TOTAL								

Closed Funding Window Employer Application 2019/20

c. UNEMPLOYED SKILLS PROGRAMMES GRANTS

No.	Name of Skills Programme	Registration Code (If Applicable)	NQF Level	Unit Standards	No of Grants Required	Cost per Learner	Total Amount
e.g.	Interpret Financial Statement & Budgeting	N/A	4	242810, 117156	10	R3 500	R35 000
1.							
2.							
3.							
GRAND TOTAL							

d. INTERNSHIPS (this grant is available for 12 months)

No.	Name of Qualification Learner has achieved	No of Grants Required	Cost per Learner, per Month	No. of Months	Total Amount
e.g.	B. Com (Marketing)	2	R5 000	12	R120 000
1.					
2.					
3.					
GRAND TOTAL					

Closed Funding Window Employer Application 2019/20

e. TVET PLACEMENT GRANTS (this grant is available for 18 months)

No.	Name of Qualification Learner has achieved	No of Grants Required	Cost per Learner, per Month	No. of Months	Total Amount
e.g.	N6 Office Administration	2	R4 000	18	R144 000
1.					
2.					
3.					
GRAND TOTAL					

Please refer to the DG Policy for the rates payable

Closed Funding Window Employer Application 2019/20

Company Details of the Accredited Training Provider (Make copies for each project applying for)

NAME OF LEARNING PROGRAMME APPLIED FOR : _____

A1 Details of the Preferred Training Provider)

Registered Name: _____

Trading As: _____

Postal Address: _____

Postal Code: _____

Company Registration Number _____

Skills Development Levy Number _____

Accreditation Number: _____

Quality Assuring Body: _____

Size of the Organization/Company: 0- 49 50 – 149 150+ **Mark with an X**

Contact Person

Name _____ Email _____

Telephone _____ Cell _____

Closed Funding Window Employer Application 2019/20

A1 Details of the Preferred Training Provider)

Banking Details

Account Holder: _____

Bank: _____

Account Number: _____

Branch Code: _____

APPLICANT'S DECLARATION

I/We the undersigned hereby declare and certify that:

- The information provided in this application is factually correct in all material respects
- That we don't have a relative or kinship with persons employed by SASSETA including a blood relationship
- That we do not have any unlawful past supply chain management practises
- That there is no "Collusive bidding"
- I/We as applicants or any of our directors listed on the National Treasury's database as companies or persons are not prohibited from doing business with the public sector
- I/We are duly authorized to submit this application on behalf of _____ (name of applying organization)

Applicant Representative (Duly Authorised or Delegated to sing on behalf of the company/organization)

Full Name: _____

Designation: _____

Signature: _____ Date: _____

Closed Funding Window Employer Application 2019/20

No.	Check List	Applicant to tick :			SASSETA Official to tick:		
		Yes	N/A	No	Yes	N/A	No
1	We requested assistance from SASSETA where clarity was needed						
2	The Discretionary Grant Policy version 8 was considered in completing this application.						
3	The application has been completed in full.						
4	The certified documents are not older than six months.						
5	The application is an original (not a copy)						
6	The application is signed and dated (where appropriate)						
7	A cover sheet clearly stating “ Discretionary Grant - Closed Funding Window ” is pasted on the back of the envelope.						
8	An independent person has checked this application for compliance with each requirement.						
9	The application will be posted / hand delivered to reach SASSETA by 05 March 2020 at 14h00 (midday)						
10	Only ONE application form has been completed for my company						
11	Certified Company registration (CIPC) documents have been attached						
12	National Treasury's Central Supplier Database (CSD) report attached, if applicable						
13	Valid copy of PSIRA registration (for private security) or Legal Practices Council registration (for law firms) or relevant other professional Body						

Closed Funding Window Employer Application 2019/20

No.	Check List	Applicant to tick :			SASSETA Official to tick:		
		Yes	N/A	No	Yes	N/A	No
	Registration documents have been attached for BOTH Employer and preferred training provider(Where applicable)						
14	Proof of accreditation and Programme approval (detail of programmes approved for from the relevant SETA or Quality Assurance Body for the specific learning programme being applied for have been attached						
15	Proof of registration for Assessors and Moderators attached for each unit standard / learnership (not applicable for internships and TVET Grants)						
16	Original Valid Tax Clearance Certificate/Certificate of good standing issued by SARS/ Tax compliance status with one time pin number attached for BOTH Employer and preferred training provider						
17	Valid BBBEE Certificate / Affidavit attached for BOTH Employer and preferred training provider						
18	Proof of Banking Details, stamped by the bank attached for BOTH Employer and preferred training provider						