



Safety and Security Sector Education and Training Authority (SASSETA) was established in 1998 to promote a culture of ongoing learning, which facilitates opportunities of skills transfer and development for all South Africans in the safety and security sector seeking recognised industry qualifications.

An opportunity is available for a **Chief Executive Officer** to provide and implement strategic direction, provide leadership and effective management of the SASSETA, to achieve its vision to be the leader in skills development and training for safety and security.

Reporting directly to the Accounting Authority (SASSETA Board), **responsibilities** are to:

- ❖ Implement decisions of the Board
- ❖ Execute strategic and management operations of SASSETA
- ❖ Attend and report at meetings and report to the Board and Executive Committee
- ❖ Promote strategic planning and policy development
- ❖ Manage overall performance of SASSETA
- ❖ Ensure strict and responsible control of the finances of SASSETA, in compliance with the financial management requirements of PFMA
- ❖ Manage and direct the other employees of SASSETA
- ❖ Ensure the development of the organisation's overall strategic plan and budgets as prescribed by the Department of Higher Education and Training and National Treasury
- ❖ Ensure the development of and adherence to the SASSETA's corporate management, core business delivery, financial management and reporting policies, processes, systems and procedures
- ❖ Ensure that the organisation's core business is implemented in line with applicable protocols and policies as set out by SAQA and/or the QCTO; and relevant legislation and regulations
- ❖ Ensure that the SASSETA is adequately safeguarded from or effectively manages risks
- ❖ Ensure the organisation's compliance with relevant legislation and monitor legislative and regulatory developments pertaining to it
- ❖ Ensure the development and implementation of a Supply Chain Management system consistent with legislative and other good governance arrangements
- ❖ Ensure the SASSETA's fulfilment of grant disbursement in terms of applicable laws and regulations
- ❖ Ensure that SASSETA-funded projects are implemented efficiently and effectively

- ❖ Ensure sound relations with the SASSETA`s stakeholders, particularly with respect to the organisation`s operations
- ❖ Ensure the SASSETA`s compliance with all its policy, legislative, regulatory and reporting obligations
- ❖ Ensure that the responsibilities as delegated by the Accounting Authority are carried out efficiently
- ❖ Perform such other functions as determined by the Board or Executive Committee

Requirements

- ❖ A Post Graduate degree (NQF level 8) or equivalent in the fields of business management sciences, finance, public administration, law or education. A post-graduate qualification at a higher level in the above-mentioned fields will be an added advantage
- ❖ 5 – 10 years` experience gained at a senior leadership level within the Public Sector
- ❖ Knowledge of and working experience on the NDP Vision 2030, PFMA, NQF Act, SDA and NSDS III
- ❖ Demonstrated capability in effective management of an organisation compliant to all requirements, minimising risk and optimising resources
- ❖ Proven track record of project management
- ❖ Stakeholder management or diverse constituencies
- ❖ Good computer literacy
- ❖ Effective leadership ability which will lead all employees to subscribe to the corporate values of SASSETA

The remuneration package offered is market related within the Public Service Director General pay structures. The incumbent will be based at the SASSETA Office currently in Midrand. This appointment is made on a Fixed Term Contract basis until **31 March 2025** and by signing Employment and Performance Contracts. Applicants will be subjected to a Credibility Assessment, Psychometric Assessment and a Security Clearance.

Enquiries can be directed to **Bervely Lerato Mejelo** on tel. **083 208 3917**. Applicants can submit a detailed CV to bev@bethaconsultants.com before **20 July 2020 at 16h00**. Late applications will not be considered. Only shortlisted candidates will be contacted. Applications from unsuccessful applicants will not be retained. SASSETA reserves the right not to make an appointment.