

Important Notice

2022 - 2023 Workplace Skills Plans and Annual Training Reports

The deadline to submit WSP's and ATR's is 30 April 2022

SASSETA wishes to inform and remind our stakeholders and all Skills Development Facilitators (SDFs) that the Annual Mandatory Grant Application Submission Cycle is now open. The indicium (SETA Management System) was opened on the 07th of February 2022. The deadline for submission of WSP's and ATR's will be closed on the 30 April 2022 for employers to submit their annual Mandatory Grant Applications:

1. **Workplace Skills Plan (WSP)**
2. **Annual Training Reports (ATR)**
3. **PIVOTAL Training Plans (PTP)**
4. **PIVOTAL Training Reports (PTR)**

Please be advised that:

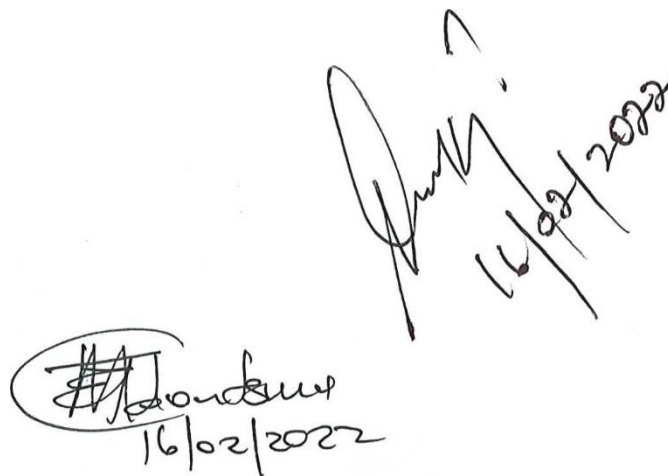
1. SASSETA encourages all employers to start with their applications timeously and submit by the legislated **deadline date of 30 April 2022, at 24h00**. No application will be accepted post deadline date.
2. Employers (Companies) may apply for extension to SASSETA before or on the deadline date of 30 April 2022.
3. Grant Regulations state that:
 - a. The request for extensions shall be in writing.
 - b. The extension request is subject to the approval by the Accounting Authority.
 - c. Extensions may be granted up 31 May 2022 should the application have secured the approval from the Accounting Authority.
4. Employers are advised to comply with the Skills Development Act 9 of 1998 as amended (SDA) and the 2012 SETA Grant Regulations.

Further Notice:

1. **SASSETA will not be hosting Mandatory Grant Roadshows this year.** Mandatory Grant videos that demonstrate the application processes are available on our website.

2. All Mandatory Grant (WSP & ATR) related communication must be sent to:
wspdocs1@sasseta.org.za or **wspdocs2@sasseta.org.za**. Any correspondence sent to SASSETA Staff Members may not be tracked.
3. All queries must be address to SASSETA before or on the 20 April 2022, timeous response will not be guaranteed after this date.
4. For **technical assistance and enquiries**, please contact our Mandatory Grant Help Desk:
 - Ms. Ingrid Modibe 011 087 5579 wspdocs1@sasseta.org.za
 - Ms. Linah Sithole 011 087 5581 wspdocs2@sasseta.org.za

We thank all employers that have already submitted and encourage others to follow suit and not delay.



Handwritten signatures and dates:

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