



DISCRETIONARY GRANT

1st FUNDING WINDOW 2024/2025

The Safety and Security Sector Education and Training Authority (SASSETA) invites all Private Security and Legal Sector employers (Registered under SASSETA and paying skills development levies to SASSETA or being exempt from skills development levies), Community Based Organisations, Non-Governmental Organisations, Non-Profit Organisations, Cooperatives and Non-Levy Paying Entities that are operating in the Safety and Security Sector to submit applications for Discretionary Grants 1st Funding Window for the 2024/2025 financial year.

FUNDING MODEL

Please refer to the Discretionary Grant Policy v12 Funding Framework (published alongside this advert) for guidelines on the amounts per learner per programme. SASSETA will only approve applications that comply to the limits stated in the Policy.

BRIEFING SESSIONS DATES

The 1st funding window will be opened **from 23 June to 15 July 2024**. Stakeholders are invited to attend a non-compulsory online Briefing Session that will be held by SASSETA as per below. This session will assist to explain the different grant types, eligibility criteria, application requirements and will include a demonstration of how to apply on the system. Prospective applicants are encouraged to attend the session as indicated below.

Date : 01 July 2024

Time : 10h00 – 13h00

DUE DILIGENCE

Applicants are advised that SASSETA may be conducting Due Diligence on short-listed applicants and further documents will need to be available during this process. Please refer to the Guidelines for a list of the documents that must be made available and must be valid at the time of due diligence.

COMPULSORY DOCUMENTS TO SUBMIT WITH APPLICATION

A. FOR PRIVATE SECURITY EMPLOYERS

1. **Signed Delegation of authority / resolution** for person applying on behalf of the applicant indicating that they are duly authorized to act on behalf of the applicant.
2. **Company registrations documents (CIPC)** printed within the last 3 months, indicating that the applicant status is "In Business".
3. **Valid PSIRA registration** certificate
4. **Valid COIDA Certificate or relevant public insurance** for applicant to cover the learners in the event of injury while training.

B. FOR LEGAL SECTOR EMPLOYERS

1. **Signed Delegation of authority / resolution** for person applying on behalf of the applicant indicating that they are duly authorized to act on behalf of the applicant.
2. **Company registrations documents (CIPC)** printed within the last 3 months, indicating that the applicant status is "In Business" or other relevant registration documents / **partnership agreements** for the Applicant / **Business Establishment documentation**.
3. **Valid Fidelity Fund Certificate (FFC)**
4. **Valid COIDA Certificate or relevant public insurance** for applicant to cover the learners in the event of injury while training.

C. FOR CBO/NPO/COOPERATIVES

1. **Delegation of authority / resolution** for person applying on behalf of the applicant indicating that they are duly authorized to act on behalf of the applicant.
2. **Company registrations documents (CIPC)** printed within the last 3 months, indicating that the applicant status is "In Business", where applicable.
3. **Certificate of Registration of Non-Profit Organization** issued by the Department of Social Development.
4. Proof of registration as a **Public Benefit Organization** by the South African Receiver of Revenue (SARS).
5. **Valid COIDA Certificate or relevant public insurance** for applicant to cover the learners in the event of injury while training.

NB!! EMPLOYERS APPLYING ALONG WITH A SKILLS DEVELOPMENT PROVIDER (SDP)

This section only applies to Applicants/Employers who are applying for Learnerships, Skills Programmes and Occupational Certificates (Credit bearing programmes), where the Applicants/Employers are not accredited for the programme(s):

Where any of the above applicants above wish to apply for **Credit bearing Programmes** the applicant is required to provide the following documents for each of their preferred providers and each of the programmes applied for if the applicant is not accredited themselves for those specific programmes:

1. **Valid PSIRA registration** (only if private security related programmes are applied for).
2. **Proof of accreditation and program approval letters** of all training provider/s, for all learning programmes, to be clearly marked for the programmes applied for. Reports from SETA IT systems will not be accepted.

ADDITIONAL REQUIREMENTS

The following documents need not be attached to the application, however, should be readily available on request and failure to produce them lead to automatic disqualification, so applicants are advised to have them ready by the closing date of this advert:

1. **Valid Tax clearance certificate / certificate of good standing** issued by SARS with a valid One-Time PIN.
2. **BBBEE Certificates/Sworn Affidavits**, deposed not longer than 6 months from the date of application. The affidavit(s) must be duly commissioned.
3. Skills Development Provider Company registrations documents (CIPC) printed within the last 3 months, indicating that the SDP status is "In Business".



- Where the programmes applied for include a training component, The Employer/Applicant must submit a valid and duly signed **Memorandum of Understanding (MOU)** with the Skills Development Provider in the event the Employer is not accredited themselves.

Non submission of compulsory information and/or documents required above and late applications will be summarily disqualified without recourse.

IMPORTANT NOTES

- Must comply with the SASSETA Discretionary Grant Policy Version 12, including funding limits, copy of which is available on www.sasseta.org.za
- For private security and legal sector employers, the WSP/ATR for 2024/2025 should have been submitted by the due to SASSETA.

TYPES OF AVAILABLE GRANTS

Employed Learners Bursaries (18.1)

These are grants available to employers in the safety and security sector to provide financial aid to their own employees to obtain formal qualifications at any of the accredited public universities in South Africa. Funding is available for employed learners pursuing university programmes in the following fields:

No.	Programme Name	NQF Level	No. of Grants
1	Management Development / Advancement Programmes / Executive Development Programmes	Various	25 Bursaries
2	Specialist Post Graduate certificates	NQF 8 – 10	25 Bursaries
3	Post Graduate ICT Qualifications	NQF 8 – 10	25 Bursaries
4	Any Occupation listed in the National List of Occupations in High Demand 2020.	Various	25 Bursaries

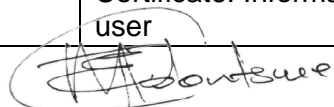
At least 54% of the nominated employees must be women.

Unemployed Learnerships (18.2)

These are grants available to the invited stakeholders to train unemployed youth on one of the learnerships listed below. **Only applications for learnerships listed below will be considered.**

Please do not include the stipends in the grant amount applied for. SASSETA will pay a monthly stipend to the approved learners for a period of 12 months, according to the approved scale provided in the DG Policy. SASSETA will add this to the grant award.

No.	Programme Name	NQF Level	SAQA ID	No. of Grants
1.	National Certificate: Information Technology: End User Computing	3	49077	Up to 100
2.	Further Education and Training Certificate: Information Technology end user	4	71852	Up to 100



3.	Further Education and Training Certificate: New Venture Creations	4	66249	Up to 100
4.	Further Education and Training Certificate: Event Support	4	64470	Up to 100

- At least 70% of the recruited beneficiaries must be aged between 18 and 35 on the date of commencement of the project.
- All recruited beneficiaries must meet the minimum entry requirements of the programme applied for.
- A mentor-trainee ratio of 1:5 is recommended (unless otherwise regulated by a specific sub sector) to maximize skills transfer while allowing for operational requirements of the mentor.

Occupational Certificates Registered as Learnerships - Full Qualifications (Unemployed)

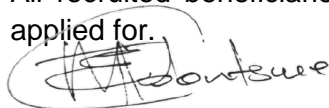
No.	Programme Name	NQF Level	SAQA ID	No of Credits	No. of Grants
1	Occupational Certificate: Cloud Administrator	4	118699	149	Up to 150
2	Occupational Certificate: Data Science Practitioner	5	118708	185	Up to 150

Employed Learnerships (18.1)

These are grants that are available to the invited stakeholders operating in the safety and security sector to train their own employees (proof of employment will be required prior to acceptance of learners) against any one of the learnerships listed below.

No.	Programme Name	NQF Level	SAQA ID	No. of Grants
1	Further Education and Training Certificate: Information Technology: Technical Support	4	78964	Up to 50
2	Further Education and Training Certificate: Information Technology: Systems Development	4	78965	Up to 50
3.	Further Education and Training Certificate: Debt Recovery	4	49021	Up to 100
4.	Further Education and Training Certificate: Information Technology end user	4	71852	Up to 100
5.	Further Education and Training Certificate: Business Admin Service	4	35928/67465	Up to 100
6.	Advance Certificate: Fraud examiner	7	67269	Up to 100
7.	Further Education and Training Certificate: ODETDP	6	50331	Up to 100
8.	Further Education and Training Certificate: Event Support	4	64470	Up to 100

- At least 75% of the nominated employees of this project must be over the age of 35 on commencement of the project.
- All recruited beneficiaries must meet the minimum entry requirements of the programme applied for.



- A mentor-trainee ratio of 1:5 is recommended (unless otherwise regulated by a specific sub sector) to maximize skills transfer while allowing for operational requirements of the mentor.

Unemployed Learner Skills Programmes

These are grants available to the invited stakeholders to train unemployed youth on one of the Skills Programmes listed below. **Only applications for Skills Programmes listed below will be considered.**

No.	Programme Name	NQF Level	SAQA ID	No. of Grants
1.	Basic End User Computing	3	N/A	Up to 50
2.	Intermediate End User Computing	4	N/A	Up to 30
3.	Advanced End User Computing	5	SP-240203	Up to 20
4.	Cyber Security Defender	4	SP-220330	Up to 30

Learner Skills Programmes (Employed)

These are grants that are available to the invited stakeholders operating in the safety and security sector to train their own employees (proof of employment will be required prior to acceptance of learners) against any one of the Skills Programmes listed below. **Only applications for Skills Programmes listed below will be considered.**

No.	Programme Name	NQF Level	SAQA ID	No. of Grants
1.	Basic End User Computing	3	N/A	Up to 50
2.	Intermediate End User Computing	4	N/A	Up to 20
3.	Advanced End User Computing	5	N/A	Up to 20
4.	Conduct outcome-based assessment and Facilitate Learning using a variety of given methodologies	5	115753, 117871	Up to 100
5.	Define standard for assessment, education, training and Development and design and develop instruments to evaluate education training and development	6	117856, 123392	Up to 100
6.	Develop an organisation Training and development plan	5	15217	Up to 100
7.	Conduct moderation of outcome- based assessment	6	115759	Up to 100
.8.	Dog Handling: Care for a service dog, Supervise kennel Practices, Handle a trained service dog to deter crime	3 4 3	243188 243196 243190 120463	Up to 100



No.	Programme Name	NQF Level	SAQA ID	No. of Grants
	Handle a Patrol dog to assist in searching for and the apprehension of a suspect	4		

Candidacy

These are grants made available to employers in the legal sector to host LLB graduates to serve articles in their law firms / Law Clinics in order to obtain admission as Attorneys, or for Pupil Advocates in the Bar.

No.	Programme Name	NQF Level	No. of Grants
1	Candidate Attorneys (up to 12 months plus Practical Legal Training) and Pupils (12 months)	-	Up to 170
2	Candidate Attorneys to be placed in Conveyancing (24 months)	-	Up to 30

Important Notes:

- At least 54% of the Candidate Attorneys must be female.
- At least 80% of the Candidate Attorneys must be aged between 18 and 35 at the date of registration.
- At least 80% of the Candidate Attorneys must be Black.

Internships

These are grants available to the invited stakeholders to host unemployed youth to obtain workplace experience to improve their employability. The selected youth may have a Senior Certificate (Matric) or have graduated from qualifications targeting occupations on the List of Occupations in High Demand and Economic Reconstruction & Recovery Programmes (ERRP). SASSETA will pay a monthly stipend to the approved learners for a period of 24 months, according to the approved scale provided in the DG policy.

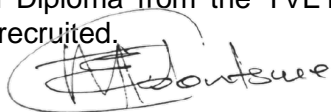
No.	Programme Name	NQF Level	No. of Grants
1	Internships Placement Grants (24 months) (Occupations identified in the SASSETA SSP)	Various	Up to 400

Important Notes:

- At least 54% of the Interns must be female.
- At least 70% of the Interns must be aged between 18 and 35 at the date of registration.

TVET Graduate Placements

These are grants available to the invited stakeholders to host unemployed youth to obtain experience in areas prescribed in order to complete their qualification at a TVET College. The host will be required to expose learners to various areas in the workplace as prescribed in the logbook provided by the TVET College. This will be for a period of up to 18 months, at the end of which, the youth will obtain a National Diploma from the TVET College. Only students who studied at public TVET Colleges may be recruited.



SASSETA will pay a monthly stipend to the approved learners for a period of up to 18 months, according to the approved scale provided in the DG policy.

No.	Programme Name	Level	No. of Grants
1	TVET Placement Grants (Safety in Society) 12 Months	N4	Up to 100
2	TVET Placement Grants (Occupations in High Demand) 18 Months	N6	Up to 250

SUBMISSION NOTES

1. All applications must reach SASSETA on or before the **15th of July 2024** at 23:59:59 pm (midnight). Incomplete (material information not provided) applications will be summarily disqualified without recourse.
2. Only online applications will be considered - no hand-delivery, postal or couriering of applications. Applications must be submitted on the portal.
3. Applicants must upload all compulsory supporting documents required above on the application link as directed, and they must be valid at the time of uploading. Applications missing one or more of the Applicant compulsory documents will be summarily disqualified without recourse.
4. It is important that awarded projects commence within 30 days of the completion of the contracting.
5. A four-phase evaluation process will be used to award grants – compliance checking, evaluation, adjudication and due diligence. Only compliant applications will be evaluated.
6. These grants should only be applied for by entities that wish to train learners and host at their companies and NOT by training providers sourcing business opportunities to offer their services.
7. The number of employed learner grants applied for may not exceed the number of employed persons listed in the WSP/ATR of 2024/25.
8. Applicants to ensure that the ratios indicated for mentors / principals allocated to unemployed learners, interns and candidate attorneys as required in the DG policy are adhered to. This will be verified prior to finalizing awards.
9. SASSETA reserves the right to conduct due diligence on considered applicants.

Applicants who require assistance may send an e-mail to dq@sasseta.org.za prior to the closing date and time.

SASSETA reserves the right to increase or decrease the number of spaces available. SASSETA further reserves its right to not make any awards in respect of this advert.


22 June 2024